

# SHARED GOVERNANCE COUNCIL MEETING

Minutes – February 23, 2011

Board Room 2:00 – 4:00 p.m.

## Members Present

**Minority Coalition:** Kevin Anderson, Karen McCord

**Faculty:** Thom Watkins

**Administration:** Zandra Gilley, Erin Vines

**Classified:** Sheryl Scott, Rich Augustus

**Students:** John Glidden, Lexi Parmer

**Resource Persons:** Dr. Jowel Laguerre, S/P; Arturo Reyes, EVP-ASA (via skype); Yulian Ligioso, VP F&A; Karen Ulrich, Dir HR; Peter Bostic, ED-IA; Jeff Lamb, Dean Aca Success & LR; Nora O'Neill, Exec. Coord.

## Members Absent

**Faculty:** Tom Grube      **Administration:** Erin Vines

**Guest:** Chris Myers, Philip Andreini, Lillian Nelson

### (a) Call to Order

In Dr. Laguerre called the meeting to order at 2:05 p.m.

### (b) Approval of Agenda

There was no official agenda for today's meeting other than the items outlined in Nora O'Neill's email of February 23, 2011, as enumerated below:

#### 1. Budget Update:

Yulian Ligioso distributed the "Current Chronology of Events" along with a copy of his email notice instituting a spending freeze effective February 23, 2011, and his spreadsheet entitled, "FY 2010-11 . . . a current snapshot." He advised that his department will soon stop printing and mailing payroll stubs in order to realize savings in paper stock and postage. He pointed out that the payroll stubs are available to all employees on the MySolano site. Kevin Anderson inquired as to the possibility of rolling unused Measure G funds into the General Fund. Yulian answered that the Measure G funds were only for Measure G expenditures. Sheryl Scott asked if tutors in the labs could continue. Yulian stated everything would be reviewed on a case-by-case basis. Dr. Laguerre added that if a tutor was to quit their job, it would not be filled.

#### 2. Academic Reorganization:

Arturo Reyes distributed "A Brief History of the Administrative Reorganization at Solano Community College" along with three versions of org charts – the current 7-Dean model, a proposed 5-Dean model, and a proposed 4-Dean model. He stated that there may be a reduction in the number of classified staff. The Reorganization Committee is also looking at a model that places classified assistants in the evening to be able to provide clerical and administrative help in the evening. Dr. Laguerre advised that they are looking at additional help for deans. Arturo said they are looking at possibly having department chairs and stated they are looking at responsibilities and will be discussing this subject with faculty. A question was asked as to whether or not Arturo was recommending one over the other. Arturo replied that the 4-Dean program is the recommended model; however, the Committee wants both of the recommendations to go through the process.

Philip Andreini stated that in many of the models presented there is a Dean position on the far left side and asked if any discussion was had about assigning some of the overarching responsibilities for basic skills math and English. Arturo commented that some unity in that endeavor of the College could make sense. Arturo also stated that the Committee felt the

disciplines should remain within the major division that houses that division; e.g., math not being spread into two divisions, so the Dean of Math would oversee all math, and the Dean of English would oversee all English. Jeff Lamb inquired as to whether or not the Basic Skills Committee would continue. Arturo stated that they did not have much discussion on the subject but said his answer would be the same as what he had just said to Phil Andreini. Arturo added that the Committee's interest was to put things where they naturally belonged and not try to force things; for example, they felt the Library is strongly connected to English, so they decided to leave it there.

Dr. Laguerre asked Arturo if there was a formal way in which individuals could provide feedback to him, and Arturo provided his cell number: (707) 330-6646. He also suggested feedback be emailed to Laurie Gorman, who is keeping track of everything, or to him. Dr. Laguerre commented that emails would provide documentation. Philip Andreini asked if the savings realized in each model was known. Arturo responded that he asked Yulian Ligioso to look at the cost savings. He also advised that, as soon as the job descriptions and responsibilities of the Department Chair positions were finalized, they would be included. Dr. Laguerre suggested the model be sent to the Academic Senate early enough so they can advise the Committee on the Department Chair model. Thom Watkins said he would like to do that.

Philip Andreini asked if there were going to be any changes to the Center Deans' responsibilities. Arturo stated that the discussion was to keep the Center Deans doing what they are doing now and not give them more work and mentioned that they did have a recommendation to bring some CTE responsibility back to the Fairfield campus and not have the Center Deans be responsible for that.

Dr. Laguerre stated that this was a good beginning and that he appreciated the leadership Arturo Reyes has provided. He also acknowledged the faculty and classified staff for working on this as well. Dr. Laguerre commented, "With input from everyone, we should feel comfortable with moving forward."

Rich Augustus asked if there was a timeline for implementing the new reorganization. Arturo responded that, initially, the timeline was 1-plus years from now; however, because of the budget situation, it will be July 1, 2011. He pointed out that the Academic Senate has a special meeting on Monday, and then the reorganization will go to FABPAC.

### **3. Results of Student Survey**

### **4. Results of Employee Survey**

Chris Myers distributed the 2010 Accreditation Employee Survey and Student Opinion Survey Results and the and the Solano College 2010 Accreditation Employee Survey and Student Opinion Survey Summary Report and reviewed both documents with the SGC.

**5. Review of Agenda for the March 2, 2011, Governing Board Meeting:** Dr. Laguerre reviewed the Agenda for the March 2, 2011, Governing Board meeting with the SGC.

The meeting was adjourned at 3:25 p.m.

**JCL/no**